


# High Point University ServiceNow Project *Period: 03/25-03/29*

Planned Accomplishments	Project Health						
<ul style="list-style-type: none"> <li>Asset Sprint 1 Development (03/18-03/29)</li> <li>Service Portal Graphical mockups</li> <li>Finalizing service portal stories</li> </ul>	<b>Status:</b>  No issues exist		<b>Description</b> Project is on track, follow ups on blocked stories are happening in a timely manner. Project burn is on track and what we expected.				
Weekly Accomplishments	RIDAC (Risks, Issues, Decisions, Actions, Changes)						
<ul style="list-style-type: none"> <li>ITSM               <ul style="list-style-type: none"> <li>ITSM Sprint 1 Development (03/18-03/29)</li> <li>HPU Mid Server- Complete for DEV instance</li> <li>Business Services and Sub Services                   <ul style="list-style-type: none"> <li>Business services are defined</li> <li>Determined OOB categories and subcategories will be used</li> </ul> </li> <li>Completed discovery on SQL database that houses student and employee information                   <ul style="list-style-type: none"> <li>Service account and Table have been created- 03/27</li> <li>Deployment will be initiated</li> </ul> </li> <li>SSO configured for Dev instance                   <ul style="list-style-type: none"> <li>Additional testing will occur once user data is pulled in from SQL</li> </ul> </li> </ul> </li> <li>Service Portal               <ul style="list-style-type: none"> <li>Wire Frame Iteration Review- Completed 03/18</li> <li>Graphical mockups provided for review                   <ul style="list-style-type: none"> <li>Feedback from Curtis to be gathered</li> </ul> </li> <li>Service Portal development stories have been added to the backlog in SN                   <ul style="list-style-type: none"> <li>Stories will be finalized after reviewing the graphical mockups</li> <li>Grooming session to be scheduled</li> <li>Development expected to initiate (04/01-04/14) in parallel with ITSM Sprint 2</li> </ul> </li> </ul> </li> </ul>	#	Item	Date Raised	Raised By	Assigned To	Priority	Status
	1	Validate Robert's access in HI Portal with ServiceNow	03/21	Jeff M.	Jeff M.	HIGH	Complete
	2	Demo data cleanup	03/21	Jeff M.	ServiceNow	MED	In Progress
	3						
	4						
	5						
	6						